

Dear [Organizer's Name],

Thank you very much for inviting me to speak at the [Name of Seminar] on [Date]. I truly appreciate the opportunity and the consideration.

Unfortunately, due to prior commitments, I will not be able to attend this time. I regret missing the chance to engage with esteemed colleagues and share insights on [Relevant Topic].

I hope the seminar goes wonderfully and look forward to hearing about the outcomes. Please do keep me in mind for future events, as I would love the opportunity to participate.

Thank you again for your kind invitation. Wishing you all the best.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]