

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Position]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Subject: Proposal for Continued Negotiation Discussions

Dear [Recipient's Name],

I hope this message finds you well. Following our recent discussions regarding [specific topic or project], I would like to propose a continuation of our negotiation discussions to further explore the possibilities of collaboration between our organizations.

We believe there is significant potential for mutual benefit, and it is in our best interests to address the remaining issues that were highlighted in our previous meetings. Our team is committed to finding a satisfactory resolution that meets the needs of both parties.

To facilitate these ongoing discussions, I suggest that we schedule a meeting on [proposed date and time]. Please let me know if this works for you or if there is another time that is more convenient.

Thank you for your attention to this matter. I look forward to your prompt response and to our continued collaboration.

Warm regards,

[Your Name]

[Your Position]

[Your Company]