

Interview Confirmation

Dear [Candidate's Name],

We are pleased to confirm your interview for the [Job Title] position at [Company Name]. Below are the details of your interview:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Company Address or Virtual Link]
- **Interviewer(s):** [Name(s) of Interviewer(s)]
- **Duration:** [Estimated Duration]

Please bring a copy of your resume and any other materials you feel are necessary. If you have any questions or need to reschedule, do not hesitate to reach out to us at [Contact Information].

We look forward to meeting you!

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]