

# Interview Arrangement Confirmation

Dear [Candidate's Name],

We are pleased to confirm your interview for the position of [Job Title] at [Company Name].  
Below are the details of your interview:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Address/Room Number]
- **Interviewer:** [Interviewer's Name and Title]

Please let us know if you have any questions or if you need to reschedule. We look forward to meeting with you.

Best regards,

[Your Name]  
[Your Title]  
[Company Name]  
[Contact Information]