

Notification of Revised Banking Details

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We hope this letter finds you well. We would like to inform you that our banking details have been revised. Please update your records accordingly.

Our new banking details are as follows:

- **Bank Name:** [New Bank Name]
- **Account Number:** [New Account Number]
- **Account Name:** [Account Holder's Name]
- **Sort Code:** [New Sort Code]
- **IBAN:** [New IBAN]
- **SWIFT Code:** [New SWIFT Code]

We appreciate your prompt attention to this matter. Should you have any questions or require further assistance, please do not hesitate to contact us.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]