

Notice of Early Lease Termination

Date: [Insert Date]

To: [Landlord's Name]
[Landlord's Address]
[City, State, ZIP Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally notify you of my intention to terminate my lease at [Your Address] early, effective [Termination Date]. According to our lease agreement signed on [Lease Start Date], I am required to provide [Notice Period] notice before vacating the premises.

The reason for this early termination is [Brief Explanation of the Reason, e.g., job relocation, personal circumstances, etc.]. I will ensure that the property is returned in good condition and that any necessary inspections are scheduled before my departure.

Please let me know how you would like to proceed with the return of the keys and any final inspections. I appreciate your understanding and cooperation in this matter.

Thank you for your attention to this notice. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Phone Number]
[Your Email Address]