

Team Behavioral Expectations

Dear Team Members,

As we continue to work together towards our common goals, it is essential to establish clear behavioral expectations for our team. Below are the key expectations we will uphold:

- **Respect:** Treat each other with kindness and consideration, regardless of differences.
- **Communication:** Practice open and honest communication, actively listening to others.
- **Collaboration:** Work together, supporting one another and leveraging each other's strengths.
- **Accountability:** Take responsibility for your actions and commitments.
- **Professionalism:** Maintain a high standard of work and conduct at all times.

By adhering to these expectations, we can create a positive and productive work environment. Thank you for your commitment to these principles.

Sincerely,
Your Team Leader