

Job Application for Part-Time Position

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Hiring Manager's Name
Company Name
Company Address
City, State, Zip Code

Dear Hiring Manager,

I am writing to express my interest in the part-time position at [Company Name] as advertised on [where you found the job listing]. Although I have limited experience, I am eager to learn and contribute positively to your team.

I recently completed my [relevant education or program] at [Institution Name], where I developed skills in [mention relevant skills]. I believe my strong work ethic and enthusiasm make me a suitable candidate for this role.

Thank you for considering my application. I look forward to the opportunity to discuss my qualifications in further detail.

Sincerely,
Your Name