Job Application Letter

John Doe 123 Main Street Anytown, ST 12345 (123) 456-7890 johndoe@email.com

October 10, 2023

Hiring Manager ABC Company 456 Business Rd. Businesstown, ST 67890

Dear Hiring Manager,

I am writing to express my interest in the entry-level position listed on your company's careers page. As a recent graduate from Anytown University with a degree in Business Administration, I am eager to begin my career and contribute to ABC Company.

Throughout my academic career, I have developed strong skills in analytical thinking and teamwork, demonstrated through various group projects and internships. I am particularly impressed by ABC Company's commitment to innovation and excellence, and I believe my proactive attitude and desire to learn will make me a valuable asset to your team.

I am excited about the opportunity to discuss my application in more detail. Thank you for considering my candidacy. I look forward to the possibility of contributing to your esteemed company.

Sincerely, John Doe