

Product Line Closure Announcement

Date: [Insert Date]

Dear [Customer/Partner Name],

We hope this message finds you well. We are writing to inform you that, after careful consideration, [Company Name] has decided to discontinue the [Product Line Name] effective [Closure Date].

This decision was not made lightly, and we value the support you have shown for our products over the years. As we transition out of this product line, we are committed to ensuring a smooth process for you.

All remaining inventory will be available for sale until [Last Order Date], and we encourage you to place any final orders before this date. Our customer service team is here to assist you with any inquiries or support you may need during this transition.

We appreciate your understanding and support during this time. Thank you for being a valued part of our community.

Sincerely,

[Your Name]

[Your Position]

[Company Name]