

Request for Information on Prospective Distributor

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request information regarding your company as a potential distributor for our products in [specific region/market]. We are currently seeking to expand our distribution network and believe that your organization could be an excellent fit.

Could you please provide us with the following information:

- Your company's background and experience in distribution.
- Details on your distribution network and customer base.
- Any relevant financial information that demonstrates your capability.
- Examples of other products you currently distribute.
- Your terms and conditions for distribution agreements.

We appreciate your cooperation and look forward to your response by [specific date]. Please feel free to reach out if you need any further information from our end.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]