

Vendor Policy Adherence Agreement

Date: [Insert Date]

To: [Vendor Name]

Address: [Vendor Address]

Dear [Vendor Contact Name],

We are pleased to engage in a partnership with [Vendor Name] and are providing this Vendor Policy Adherence Agreement to ensure mutual understanding of our policies and expectations.

1. Purpose

This agreement outlines the policies that [Vendor Name] must adhere to while providing services to [Your Company Name].

2. Compliance Requirements

[Vendor Name] agrees to comply with the following policies:

- Policy 1: [Description]
- Policy 2: [Description]
- Policy 3: [Description]

3. Termination

[Your Company Name] reserves the right to terminate this agreement in the case of non-compliance.

4. Acceptance

By signing below, [Vendor Name] acknowledges acceptance of the terms set forth in this agreement.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

Vendor Signature: _____

Date: _____