

# Joint Venture Dissolution Letter

Date: [Insert Date]

[Your Name]  
[Your Title]  
[Your Company Name]  
[Your Company Address]  
[City, State, Zip Code]

[Recipient Name]  
[Recipient Title]  
[Recipient Company Name]  
[Recipient Company Address]  
[City, State, Zip Code]

Dear [Recipient Name],

We are writing to formally announce the dissolution of the joint venture between [Your Company Name] and [Recipient Company Name], originally established on [Joint Venture Start Date].

As per the terms outlined in our Joint Venture Agreement dated [Agreement Date], we have mutually agreed to discontinue our partnership due to [reason for dissolution, e.g., changing market conditions, strategic realignment, etc.].

The dissolution process will commence immediately and is expected to be completed by [Dissolution Completion Date]. During this period, we will address any outstanding obligations and ensure a smooth transition for both parties.

We appreciate the collaboration and efforts put forth by both organizations during our time together and look forward to the possibility of future partnerships.

Please feel free to reach out should you require any further information or wish to discuss the dissolution in detail.

Thank you for your cooperation.

Sincerely,

[Your Name]  
[Your Title]  
[Your Company Name]  
[Your Contact Information]