

End of Collaborative Relationship Statement

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

Dear [Recipient's Name],

We hope this message finds you well. As we conclude our collaborative relationship on [insert specific date], we would like to take a moment to express our gratitude for the time and effort invested in our partnership.

We believe that our joint efforts in [insert project or initiative name] have led to valuable outcomes, and we appreciate the commitment and collaboration from your team.

As we move forward, we wish you continued success in your endeavors and hope to reconnect in the future should the opportunity arise.

Thank you once again for the collaborative spirit we shared.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Address]