

Goodbye Letter to a Coworker

Dear [Coworker's Name],

As you prepare to embark on a new journey, I wanted to take a moment to express how much you will be missed. Working alongside you has been an absolute privilege. Your dedication, support, and kindness have significantly impacted our team and my own professional growth.

Thank you for the laughter, the late nights, and the countless memories we've created together. Your presence made the workplace feel like a second home, and it won't be the same without you. I wish you all the best in your new role, and I know you'll shine wherever you go.

Please stay in touch, and know that you'll always have friends here cheering for you.

Warm regards,

[Your Name]