

Letter of Acceptance for Service Level Commitment

Date: [Insert Date]

[Your Name]
[Your Title]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]

To: [Recipient's Name]
[Recipient's Title]
[Recipient's Company Name]
[Recipient's Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally accept the Service Level Commitment as discussed in our recent correspondence. We are committed to adhering to the agreed service levels and are looking forward to fulfilling our responsibilities in this partnership.

We acknowledge the following key points of the service level commitment:

- Service Level Objective: [Insert Objective]
- Response Times: [Insert Response Times]
- Availability Rates: [Insert Availability Rates]

Please feel free to reach out if any further information or clarification is required.

Thank you for the opportunity to work together. We are excited about this partnership and look forward to a successful collaboration.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]
[Your Contact Information]