

# Vendor Economic Value Study

Date: [Insert Date]

[Vendor's Name]

[Vendor's Address]

[City, State, Zip Code]

Dear [Vendor's Name],

We hope this letter finds you well. As part of our ongoing efforts to evaluate the economic value provided by our vendors, we are conducting a comprehensive Vendor Economic Value Study. This study aims to assess the impact of our partnership on overall business performance and customer satisfaction.

We kindly request your participation in this study by providing us with the necessary data and insights that will help us in our analysis. The information gathered will remain confidential and will only be used for the purposes of this study.

Please find attached a list of the information we require by [Insert Deadline Date]. If you have any questions or need assistance, feel free to contact us at [Insert Contact Information].

Thank you for your cooperation and support. We look forward to your participation in this important initiative.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]