

Tariff Adjustment Notice

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you of an upcoming adjustment to our tariff rates, which will take effect on [Effective Date]. This adjustment is necessary to continue providing you with the highest quality of service.

Details of the changes are as follows:

- **Current Tariff Rate:** [Current Rate]
- **New Tariff Rate:** [New Rate]
- **Effective Date:** [Effective Date]

If you have any questions or concerns regarding this adjustment, please do not hesitate to contact us at [Contact Information]. We appreciate your understanding and continued support.

Thank you for being a valued customer.

Sincerely,

[Your Name]
[Your Position]
[Company Name]
[Contact Information]