

Supplier Termination Appeal

Date: [Insert Date]

To: [Supplier's Name]

[Supplier's Address]

[City, State, Zip Code]

Dear [Supplier's Contact Name],

I hope this letter finds you well. I am writing to formally appeal the termination of our business relationship due to unfulfilled orders. We highly value our partnership and believe that with effective communication and collaboration, we can rectify the issues at hand.

As you are aware, several critical orders have not been fulfilled, which has adversely affected our operations. We understand that unforeseen circumstances can arise, and we are eager to work together to find a resolution. It is our hope that we can discuss the specific challenges you are facing and develop a plan to ensure timely fulfillment moving forward.

We appreciate the quality of your products and the potential for continued mutual benefits. Therefore, we kindly request a reconsideration of the termination and an opportunity to address our concerns in a constructive manner.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]