

Supplier Termination Appeal

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Supplier's Name]

[Supplier's Company Name]

[Supplier's Address]

[City, State, Zip Code]

Dear [Supplier's Name],

I am writing to formally appeal the recent decision regarding the termination of our supplier agreement due to pricing disputes. We value our partnership with [Supplier's Company Name] and believe that there may have been a misunderstanding regarding our pricing arrangements.

We have appreciated the quality of products and services you have provided in the past and believe that with open communication, we can resolve the concerns related to pricing adjustments. It is our hope to find a mutually beneficial solution that upholds our longstanding relationship.

I kindly request a meeting at your earliest convenience to discuss this matter further. Please let us know your availability for a conference call or an in-person meeting. We remain committed to finding a resolution that works for both parties.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Position]

[Your Company Name]