

[Your Name]

[Your Position]

[Your Company Name]

[Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Supplier Name]

[Supplier Company Name]

[Supplier Address]

[City, State, Zip Code]

Dear [Supplier Name],

Subject: Appeal Against Termination of Supply Contract

I am writing to formally appeal the termination of our supply contract dated [Contract Date], which was recently communicated to us on [Termination Date]. We understand that the termination was based on alleged violations of the terms outlined in the contract.

We take these allegations seriously and have conducted a thorough review of our partnership. We believe that there are mitigating circumstances that warrant reconsideration of your decision. Specifically, we would like to address the following points:

1. [Explanation of the first point]
2. [Explanation of the second point]
3. [Explanation of the third point]

We value the relationship we have built and the mutual benefits derived from our collaboration. We would appreciate the opportunity to discuss this matter further and explore options for remedying the situation. We are committed to ensuring compliance with all contractual obligations moving forward.

Thank you for reconsidering this important matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]