

Supplier Ethical Conduct Training Program

Date: [Insert Date]

To: [Supplier Name]

Address: [Supplier Address]

Dear [Supplier Contact Name],

We are pleased to invite you to participate in our Supplier Ethical Conduct Training Program, designed to reinforce our commitment to ethical standards and responsible business practices.

The training will cover key topics including:

- Understanding ethical business practices
- Compliance with laws and regulations
- Workplace safety and labor rights
- Environmental sustainability

Program Details:

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location]

Duration: [Insert Duration]

Please confirm your attendance by [RSVP Deadline]. If you have any questions or require further information, do not hesitate to reach out.

Thank you for your cooperation and commitment to ethical practices.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]