

Letter of Interest

Date: [Insert Date]

[Vendor Name]

[Vendor Address]

[City, State, Zip Code]

Dear [Vendor Contact Name],

I hope this message finds you well. My name is [Your Name], and I am the [Your Position] at [Your Company]. As part of our ongoing commitment to sustainability and corporate social responsibility, we are reaching out to our valued vendors to better understand their policies and practices in these areas.

We believe that working with vendors who prioritize sustainability and social responsibility is essential for creating a positive impact on our community and the environment. Therefore, we would appreciate it if you could provide us with details regarding your sustainability initiatives and social responsibility programs.

Specifically, we are interested in:

- Your approach to sustainable sourcing and resource management.
- Any certifications or awards received for sustainability efforts.
- Your company's policies regarding ethical labor practices.
- Community engagement and support initiatives.

Thank you for your attention to this important matter. We look forward to your response and to continuing our partnership focused on sustainable practices.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Email]

[Your Phone Number]