

Inquiry for Vendor Social Responsibility Initiatives

Dear [Vendor Name],

I hope this message finds you well. As part of our ongoing commitment to enhancing our supply chain sustainability, we are reaching out to gather more information about your company's social responsibility initiatives.

Specifically, we are interested in understanding:

- Your current social responsibility programs and initiatives.
- Any certifications or recognitions related to social responsibility.
- Ways in which you engage with the community and support local initiatives.
- Policies you have in place to ensure ethical sourcing and labor practices.

We believe that transparency and collaboration are key for fostering sustainable business practices, and we would appreciate any documentation or reports you could provide regarding your efforts in this area.

Thank you for your attention to this inquiry. We look forward to your prompt response.

Sincerely,
[Your Name]
[Your Position]
[Your Company]
[Your Contact Information]