

Supplier Coordination for Product Lifecycle Assessment

Date: [Insert Date]

To: [Supplier Name]

[Supplier Address]

Dear [Supplier Contact Name],

We hope this message finds you well. As part of our commitment to sustainable practices and assessing the environmental impact of our products, we are initiating a Product Lifecycle Assessment (LCA) for our new product, [Product Name].

We would like to request your cooperation in providing the necessary data and information regarding the materials, processes, and energy consumption related to the components you supply. Specifically, we would need the following:

- Material composition of the supplied components
- Energy usage during production
- Waste generation and disposal methods
- Transportation details (distance, mode of transport, etc.)

Your input is invaluable in helping us achieve accurate assessment results and improving our sustainability performance. Please forward the requested information by [Deadline Date] to ensure we stay on schedule.

Thank you for your cooperation and support in this important initiative. Should you have any questions or require further clarification, please do not hesitate to contact me directly at [Your Email] or [Your Phone Number].

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Company Address]