

Compliance Confirmation Letter

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Vendor Name]

[Vendor Address]

[City, State, Zip Code]

Dear [Vendor Name],

We are writing to confirm that [Vendor Name] is in compliance with the fair trade certification requirements as of [Insert Certification Date]. This compliance ensures that all products supplied adhere to ethical sourcing practices that promote fair treatment and remuneration for producers.

We appreciate your continued commitment to fair trade principles and look forward to our ongoing partnership. Should you have any questions regarding this confirmation, please do not hesitate to reach out.

Thank you for your adherence to these important standards.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]