

# Partnership Proposal for Supplier Event Funding

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Organization]  
[Your Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]

[Recipient Name]  
[Recipient Position]  
[Recipient Organization]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

We are excited to present a partnership opportunity for the upcoming [Event Name] scheduled for [Event Date]. This event aims to [briefly explain the purpose of the event and its significance].

We believe that your organization's involvement as a key supplier can enhance the event's success and provide mutual benefits. We are seeking funding support to cover various aspects of the event, including [list specific areas for funding, e.g., venue costs, materials, etc.].

In return for your generous support, we are prepared to offer [list benefits to the supplier, e.g., brand exposure, promotional opportunities, etc.]. We believe this partnership can showcase your commitment to [related cause or industry].

We would love the opportunity to discuss this proposal further. Please feel free to contact me directly at [Your Phone Number] or [Your Email] to set up a meeting.

Thank you for considering this partnership opportunity. We look forward to the possibility of working together to make [Event Name] a great success!

Sincerely,

[Your Name]  
[Your Position]  
[Your Organization]