

# Supplier Travel Restrictions Acknowledgment Request

Date: [Insert Date]

To: [Supplier Name]

From: [Your Company Name]

Subject: Request for Acknowledgment of Travel Restrictions

Dear [Supplier Contact Name],

We hope this message finds you well. In light of the current global situation, we are reaching out to request your acknowledgment regarding the travel restrictions that may impact our ongoing operations.

Please confirm your understanding of the following travel restrictions affecting our supply chain:

- [List specific travel restrictions]
- [List any applicable dates]
- [Indicate any impact on delivery schedules]

We appreciate your cooperation in this matter and look forward to your prompt acknowledgment of these restrictions.

Thank you for your attention to this important issue.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]

[Your Contact Information]