

Vendor Rebate Approval Notification

Date: [Insert Date]

To: [Vendor Name]

From: [Your Company Name]

Subject: Approval of Vendor Rebate for Volume Purchases

Dear [Vendor Contact Name],

We are pleased to inform you that your rebate request for volume purchases has been approved. We appreciate your partnership and the commitment to our mutual success.

Details of the rebate approval are as follows:

- **Rebate Percentage:** [Insert Percentage]
- **Effective Period:** [Insert Date Range]
- **Total Volume Purchased:** [Insert Volume]

The approved rebate will be applied to your next invoice and reflected in your account within [Insert Time Frame]. If you have any questions or require further details, please do not hesitate to reach out.

Thank you for your continued support and cooperation.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]

[Your Contact Information]