

# Vendor Rebate Approval Notification

Date: [Insert Date]

To: [Vendor Name]

Address: [Vendor Address]

Email: [Vendor Email]

Dear [Vendor Contact Name],

We are pleased to inform you that your application for the vendor rebate has been approved. This decision reflects our acknowledgment of your enhanced performance and commitment to excellence.

Details of the approved rebate:

- Rebate Amount: [Insert Amount]
- Effective Period: [Insert Dates]
- Performance Metrics: [Insert Metrics]

We appreciate your partnership and look forward to continued success together. Please do not hesitate to reach out if you have any questions or require further information.

Thank you for your dedication and excellent service.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]