

Peak Season Demand Forecast Inquiry

Dear [Supplier's Name],

I hope this message finds you well. As we approach the upcoming peak season, we would like to gather information regarding your inventory capabilities and demand forecasts for our key products.

To ensure a smooth supply chain and meet our customer expectations, we kindly ask you to provide us with the following information:

- Projected production capacity for the next 3-6 months
- Anticipated lead times for our primary products
- Any potential supply chain challenges you foresee during this period
- Pricing and availability of materials

We appreciate your timely response to this inquiry, as it will greatly assist us in planning our inventory strategy effectively for the peak season.

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]