

# Vendor Sustainability Requirements

Date: [Insert Date]

To: [Vendor Name]

From: [Your Company Name]

Subject: Vendor Sustainability Compliance Requirements

Dear [Vendor Name],

As part of our commitment to sustainability and responsible sourcing, we are implementing a set of sustainability requirements for all our vendors. We believe that your cooperation is essential in achieving our mutual goals for environmental stewardship.

## Sustainability Requirements

- Compliance with all applicable environmental regulations and standards.
- Reduction of carbon footprint in production and logistics.
- Responsible sourcing of raw materials, with a preference for recycled or sustainable materials.
- Commitment to fair labor practices and social responsibility.
- Regular reporting on sustainability initiatives and progress.

Please confirm your commitment to these requirements by [Insert Date]. If you have any questions, feel free to reach out to us at [Your Contact Information].

Thank you for your cooperation.

Best regards,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]