

[Your Company Letterhead]

[Date]

[Vendor's Name]

[Vendor's Address]

[City, State, Zip Code]

Dear [Vendor's Contact Name],

Subject: Vendor Environmental Policy Agreement

We are pleased to inform you that [Your Company Name] values the importance of environmental stewardship in our operations and supply chain. As part of our commitment to sustainability, we require all our vendors to adhere to the following environmental policies:

1. Compliance with Environmental Regulations: Vendors must comply with all applicable local, regional, and national environmental laws.
2. Waste Reduction: Vendors are encouraged to implement practices that reduce waste and promote recycling and recovery.
3. Sustainable Materials: Preference will be given to vendors who utilize sustainable materials in their products and processes.
4. Energy Efficiency: Vendors should adopt energy-efficient practices and consider renewable energy sources where possible.
5. Environmental Impact Reporting: Vendors agree to provide annual reports on their environmental impact and sustainability efforts.

By signing this agreement, you acknowledge and agree to adhere to the above-mentioned policies. Please sign below and return a copy of this letter by [Due Date].

Thank you for your commitment to environmental responsibility.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

-----

Vendor Agreement

I hereby agree to the terms set forth in the Vendor Environmental Policy Agreement.

[Vendor's Signature]

[Vendor's Printed Name]

[Vendor's Title]

[Vendor's Company Name]

[Date]