

Approval Letter for Expanded Supplier Manufacturing Capacity

Date: [Insert Date]

To:

[Supplier's Name]

[Supplier's Address]

[City, State, Zip Code]

Dear [Supplier's Contact Name],

We are pleased to inform you that your request for an expansion of manufacturing capacity has been approved. After thorough review and consideration of your proposal, we recognize the necessity for increased production capabilities to meet our growing demand.

Please find below the details of our approval:

- **New Production Capacity:** [Insert New Capacity]
- **Effective Date:** [Insert Effective Date]
- **Additional Terms:** [Insert any Additional Terms or Conditions]

We look forward to your prompt implementation of the expanded manufacturing capacity and to our continued partnership. Should you have any questions or require further details, please do not hesitate to contact us.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Your Contact Information]