

# Letter of Authorization

Date: [Insert Date]

To Whom It May Concern,

This letter serves as a formal authorization for [Supplier's Name], located at [Supplier's Address], to act on our behalf in matters related to international shipping logistics.

We hereby authorize [Supplier's Name] to handle all shipping arrangements, customs documentation, and any other necessary logistics-related activities for shipments originating from [Your Company Name] to [Destination].

For any inquiries or confirmations, please contact us at:

- Company Name: [Your Company Name]
- Contact Person: [Your Name]
- Email: [Your Email]
- Phone: [Your Phone Number]

This authorization is valid until [Expiration Date] or until further notice.

Thank you for your attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Position]

[Your Company Name]

[Your Company Address]