

# Secure Funds Transfer Authorization

Date: **[Insert Date]**

To: **[Recipient's Name]**

Company: **[Recipient's Company]**

Address: **[Recipient's Address]**

Subject: Authorization for Secure Funds Transfer

Dear **[Recipient's Name]**,

I, **[Your Name]**, hereby authorize the transfer of funds as described below:

- Amount: **[Insert Amount]**
- Account Number: **[Your Account Number]**
- Transfer To: **[Recipient's Account Information]**
- Date of Transfer: **[Insert Date]**

This authorization is effective immediately and will remain in effect until the transfer is completed.

If you have any questions or require further information, please contact me at **[Your Phone Number]** or **[Your Email]**.

Thank you for your attention to this matter.

Sincerely,

**[Your Name]**

**[Your Position]**

**[Your Company]**

**[Your Address]**

**[Your Phone Number]**

**[Your Email]**