

Warranty Assertion Letter

Your Name

Your Address

City, State, Zip Code

Email Address

Phone Number

Date: **[Insert Date]**

Recipient Name

Company Name

Company Address

City, State, Zip Code

Subject: Warranty Assertion for Service Failure

Dear [Recipient Name],

I am writing to formally assert my warranty claim regarding [briefly describe the service or product] which was provided on [service date]. Unfortunately, I have experienced significant issues that have not been resolved despite previous communications.

Details of the service failure: [describe the issue in detail, including dates and any previous correspondence regarding the issue].

According to the warranty agreement, I am entitled to [mention the specific terms of the warranty related to service failures]. Given the circumstances, I request immediate action to resolve these issues as stipulated in the warranty provisions.

For your reference, I have attached copies of all relevant documents, including the warranty agreement, receipts, and previous correspondence.

Please confirm receipt of this letter and provide an update on how you plan to address this issue within [specify a reasonable time frame]. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]