

Vendor Closure Announcement for Public Holiday

Dear Valued Customers,

We would like to inform you that in observance of the upcoming public holiday, our vendor will be temporarily closing its operations from **[Start Date]** to **[End Date]**.

During this time, we will not be able to provide our usual services, and we encourage you to plan your orders accordingly. Regular operations will resume on **[Date of Reopening]**.

We thank you for your understanding and support.

Sincerely,

[Your Company Name]
[Your Contact Information]