

Letter of Negotiation for Exclusive Supplier Arrangement

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Supplier's Name]
[Supplier's Position]
[Supplier's Company Name]
[Supplier's Company Address]
[City, State, Zip Code]

Dear [Supplier's Name],

I hope this message finds you well. As we have been discussing the potential for a more collaborative relationship between [Your Company Name] and [Supplier's Company Name], I would like to address the possibility of negotiating a discount for our exclusive arrangements.

Given our commitment to purchasing [specific products/services] from your company, I believe there is an opportunity for us to establish more favorable pricing terms that reflect our mutual investment in this partnership.

I propose we explore a tiered discount structure based on volume commitments, which would guarantee a steady flow of orders while allowing you to streamline production and logistics costs.

I am confident that together we can reach an agreement that is beneficial for both parties. I look forward to your thoughts on this proposal and hope we can schedule a meeting to discuss it further.

Thank you for considering this opportunity for collaboration.

Best regards,

[Your Name]
[Your Position]
[Your Company Name]