

Vendor Account Data Update Confirmation

Dear [Vendor Name],

We are writing to confirm that the requested updates to your vendor account have been successfully processed. Below are the details of the changes:

- **Company Name:** [Updated Company Name]
- **Contact Person:** [Updated Contact Person]
- **Email Address:** [Updated Email Address]
- **Phone Number:** [Updated Phone Number]
- **Address:** [Updated Address]

If you notice any discrepancies or if you have further updates, please do not hesitate to contact us.

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company's Name]

[Contact Information]