

Vendor Credit Application

Date: [Insert Date]

[Vendor Name]

[Vendor Address]

[City, State, Zip Code]

Dear [Vendor Name],

We are writing to formally apply for vendor credit with [Vendor Company Name]. As a reputable manufacturer in the [Industry Name], we believe that establishing a credit relationship with you will be mutually beneficial and enhance our purchasing capabilities.

Company Name: [Your Company Name]

Address: [Your Company Address]

City, State, Zip Code: [Your Company City, State, Zip Code]

Phone Number: [Your Company Phone Number]

Email: [Your Company Email]

Please find attached the following documents to support our application:

- Business License
- Tax Identification Number
- Bank Reference
- Trade References

We kindly ask that you review our application and inform us of any additional information required. We look forward to the possibility of partnering with you and appreciate your consideration.

Thank you for your time.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]