

# Supplier Engagement Invitation

Date: [Insert Date]

To: [Supplier's Name]

Company: [Supplier's Company Name]

Address: [Supplier's Address]

Dear [Supplier's Name],

We are pleased to invite you to our upcoming Supplier Engagement event scheduled for [Insert Date] at [Insert Location]. This event aims to foster collaboration and strengthen our partnership.

During this engagement, you will have the opportunity to:

- Network with our team and other suppliers
- Discuss upcoming projects and opportunities
- Provide feedback on our collaboration

Please confirm your attendance by [RSVP Date] by reaching out to us at [Contact Information]. We look forward to your participation.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]