

# Request for Bike Storage Space

Date: [Insert Date]

To: [Co-op Building Manager's Name]

[Co-op Building's Address]

Dear [Building Manager's Name],

I hope this message finds you well. I am writing to formally request access to bike storage space within our co-op building. As a current resident of [Your Apartment Number], I am keen to take advantage of bike commuting but need a secure and designated area to store my bicycle.

Having a dedicated bike storage facility would help promote bike usage among residents and enhance the overall convenience of our community. I would appreciate any information regarding the availability of bike storage and the process required to secure a space.

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Contact Information]