

Assistance Request for Rental Application and Tenant Counseling

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request assistance regarding my rental application and to seek tenant counseling services.

Due to [briefly explain your situation, e.g., financial difficulties, lack of understanding of the process], I find myself in need of guidance to navigate the rental application process effectively.

Furthermore, any support you could provide in terms of tenant rights and responsibilities would be invaluable, as I strive to ensure a smooth and successful transition into housing.

Thank you for considering my request. I look forward to your prompt response and hope to discuss my situation further. Please feel free to contact me at your convenience.

Sincerely,

[Your Name]