

Vendor Cooperation Extension Proposal

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Vendor's Name],

We hope this message finds you well. We would like to take this opportunity to discuss our ongoing partnership and propose an extension of our cooperation.

Over the past [duration of the partnership], we have seen significant benefits from our collaboration. Your [specific service or product] has greatly contributed to our success in [specific achievements or metrics]. We believe that extending our cooperation will not only strengthen our relationship but also provide mutual benefits in the coming years.

We propose to extend our agreement for an additional [duration]. During this period, we aim to [mention any new goals or projects]. We are confident that with your support, we can achieve these objectives and continue to grow our partnership.

Please let us know a convenient time for you to discuss this proposal in more detail. We are eager to hear your thoughts and explore how we can continue this fruitful collaboration.

Thank you for considering our proposal. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]