Background Check Inquiry for Shared Housing Application

Date: [Insert Date]
To: [Landlord/Property Manager's Name]
[Landlord/Property Manager's Address]
Dear [Landlord/Property Manager's Name],
I hope this message finds you well. I am writing to inquire about the status of my background check regarding my shared housing application for the property located at [Property Address]. I submitted my application on [Application Date] and am eager to move forward in the process.
If possible, could you provide me with an update on when I can expect to hear back regarding the results of the background check? Additionally, please let me know if there are any further steps or information needed from my side to expedite this process.
Thank you for your attention to this matter. I look forward to your prompt response.
Sincerely,
[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]