

Utility Transfer Authorization Letter

Date: _____

To Whom It May Concern,

I, **[Landlord's Full Name]**, the landlord of the property located at **[Property Address]**, hereby authorize the transfer of utility services from **[Current Tenant's Name]** to **[New Tenant's Name]** as of **[Transfer Date]**.

The utilities to be transferred include:

- Electricity
- Water
- Gas
- Internet/Cable

Please find below the contact information for both parties:

Current Tenant: [Current Tenant's Name], [Current Tenant's Phone Number], [Current Tenant's Email]

New Tenant: [New Tenant's Name], [New Tenant's Phone Number], [New Tenant's Email]

Should you require any further information, please do not hesitate to contact me at **[Landlord's Phone Number]** or **[Landlord's Email]**.

Thank you for your attention to this matter.

Sincerely,

[Landlord's Full Name]

[Landlord's Address]