

# Vendor Exit Interview Follow-Up

Dear [Vendor Name],

Thank you for taking the time to participate in our exit interview process. We appreciate your feedback and insights regarding your experience with our organization.

We value the relationship we've built and would like to ensure that any remaining issues or concerns are addressed. Please feel free to reach out if there are any final thoughts you would like to share or if you need assistance with the transition.

We wish you all the best in your future endeavors and hope to have the opportunity to collaborate again in the future.

Thank you once again for your partnership.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]