

Rental Application

Date: [Insert Date]

To:

[Name of the Property Manager]

[Name of the Embassy/Consulate]

[Address of the Embassy/Consulate]

Subject: Application for Rental of Official Diplomatic Residence

Dear [Property Manager's Name],

I am writing to formally submit my application for the rental of an official diplomatic residence. I am [Your Name], the [Your Position] at [Embassy/Consulate Name].

As per the requirements for diplomatic housing, I would like to express my interest in the property located at [Property Address]. This residence would adequately meet my needs due to [briefly explain why the residence is suitable, e.g., proximity to the embassy, size, security, etc.].

My term of duty is from [Start Date] to [End Date], and I would require the residence starting from [Desired Move-in Date]. I assure you that I will adhere to all regulations and responsibilities associated with the tenancy.

Attached are the necessary supporting documents, including my diplomatic identity documents and a letter of endorsement from [Relevant Authority].

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Embassy/Consulate Name]

[Contact Information]