

Notice of Lost Property

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

We hope this message finds you well. We would like to inform you about a lost property related to your rental application for the property located at [Rental Property Address].

The following item has been reported as lost:

- **Item Description:** [Description of the lost item]
- **Last Seen Location:** [Location where the item was last seen]
- **Date Lost:** [Date when the item was lost]

If you have any information regarding this lost property, please contact us at [Contact Information]. Your assistance in this matter would be greatly appreciated.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]